

LONDON BOROUGH OF TOWER HAMLETS

Notification to Local Authority of child out of school

Date     /     /

Pupil Services Team  
5th Floor Mulberry Place - Town Hall  
5 Clove Crescent  
London  
E14 2BG

The following child is believed to be out of school:

**Name:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Parent/Carer** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Referrer's Name  
and Job Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_

Please send this form to: Pupil Services Team, 5th Floor Mulberry Place - Town Hall,  
5 Clove Crescent, London E14 2BG,

**Tel:** 020-7364 5006  
**Fax to:** 0207 - 364 4311, or  
**Email to:** [cme@towerhamlets.gov.uk](mailto:cme@towerhamlets.gov.uk)